**CHURCH OF ST PETER AND ST PAUL, ABINGTON**

**MINUTES OF PCC MEETING HELD ON MONDAY 13th May 2019 AT 7.30PM IN THE PARISH ROOMS**

**PRESENT:** Rev Byung Jun Kim (Chair), Damian Pickard, Lizzie Loe, Esme Cushing, Alan Sutton, Donald Loe, Andrew Munns, Ashley Ashiru, John Wishart, Liz Kelly, Douglas Rutherford, Alison Barnes, Jeanette Mallard, Anne Quinn, Victoria Austin, Dianne Ward, Rev Chrys Tremththanmor, Bob Purser, Melissa Tallack (minutes)

**01/19 OPENING PRAYERS AND DEVOTION**

**02/19 APOLOGIES:** Jim Mercer, Paul Tharby, Malcolm Ward, Hazell York, Alistair York

**03/19 MINUTES OF MEETING HELD ON 4th MARCH 2019**

The minutes were proposed and accepted as a correct record of the meeting subject to two changes:  
- add in missing date of 14 in ‘Minutes of Meeting held on **th** January’

- correction of record against ‘Fees’ item. Decision is that fees will remain the same apart from Verger fees which will increase to £50.

**04/19 MATTERS ARISING**

A letter is still to be sent to the family of the late Elizabeth Westley. Melissa to draft for Victoria to print and send.

**05/19 REVIEW: WORSHIP, WELCOME, WHAT HAS GONE WELL**

The meeting attendees listed all the things we have been thankful for to date:

* Easter services were extremely moving and the number o f people who attended Holy Week was good
* The Easter Sunday service was very joyful
* All 50 copies of the Lent book were distributed
* We are receiving lots of positive feedback about how things are going
* More modern hymns are being included
* Christchurch joining us for Easter carols
* Enjoyed the Christian Aid speaker (hearing alternative voices in the pulpit)
* New people coming into the church
* How Jun shares the peace with everyone

**06/19 RECTOR’S INTRODUCTORY REMARKS**

Jun took the meeting through a reflection on a reading from John (16.13-18) as a reminder that we are the rock and Jesus is the builder and not the other way round. Our challenge is how to do this, where do we start, what plans can best serve us to be his disciples? We have a profound belief that Jesus is the Messiah and we will be the rock that Jesus will build his church upon.

**07/19 SAFEGUARDING**

Esme shared a video that illustrated that safeguarding is a need that covers a broad spectrum. Last attended in November, reminder that C0 training still needs to be completed by some members of PCC – reminder of link and instructions:

[https://www.peterborough-diocese.org.uk/downloads/safeguarding/c0.pdf](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.peterborough-diocese.org.uk%2Fdownloads%2Fsafeguarding%2Fc0.pdf&data=02%7C01%7CmTallack2%40anglianwater.co.uk%7C2ca04a0018114d1b830008d6e842175c%7Ce7ba1d022aa248d58185e3dc6bf7b86d%7C0%7C1%7C636951768539540968&sdata=zXYaj1I2aKICOnaPcqdS2Wuc2kgwBWggguz8Rwge0rY%3D&reserved=0)

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| [C0 : Safeguarding Basic Awareness Online Module](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.peterborough-diocese.org.uk%2Fdownloads%2Fsafeguarding%2Fc0.pdf&data=02%7C01%7CmTallack2%40anglianwater.co.uk%7C2ca04a0018114d1b830008d6e842175c%7Ce7ba1d022aa248d58185e3dc6bf7b86d%7C0%7C1%7C636951768539540968&sdata=zXYaj1I2aKICOnaPcqdS2Wuc2kgwBWggguz8Rwge0rY%3D&reserved=0)  C0 : Safeguarding Basic Awareness Online Module Who is this module for? Recommended\* for anyone who needs a basic level of awareness of safeguarding, including but not limited to: licensed or lay – e.g. vergers, servers, welcomers,  [www.peterborough-diocese.org.uk](http://www.peterborough-diocese.org.uk) |

A safeguarding report will be produced routinely by Esme using a Safeguarding app and Esme will attend PCC more regularly.

If more specific, face to face training is required, Esme can arrange this.

**08/19 CO-OPTION OF ANDREW MUNNS TO PCC**

It was agreed at the Standing Committee that a representative of the deputy churchwardens would attend PCC and so Jun proposed that Andrew Munns join the PCC. This was unanimously approved.

**09/19 APPOINTMENT OF PCC, VICE-CHAIRPERSON, DEPUTY CHURCHWARDENS, SECRETARY, TREASURER, ELECTORAL ROLL OFFICER, SAFEGUARDING OFFICER, STEWARDSHIP RECORDER, CHAIRS OF PCC SUB-COMMITTEES, EUCHARISTIC ASSISTANTS**

Vice Chair – Bob Purser was proposed and unanimously approved

Deputy Churchwardens – Andrew Munns and Jim Mercer were proposed and unanimously approved

Secretary – Melissa Tallack was proposed and unanimously approved

Treasurer – Damian Pickard was proposed and unanimously approved. In addition, Simon and Suzie Mackay have offered to assist with Treasurers duties.

Electoral Roll Officer – Dianne Ward was proposed and unanimously approved

Safeguarding Officer – Esme Cushing was proposed and unanimously approved

Stewardship Recorder – Bob Purser with the assistance of Damian Pickard and Victoria Austin

Eucharistic Assistants – a review of assistants will be undertaken by Jun and to be brought back to next PCC meeting for approval.

The following chairs of PCC Sub-committees were proposed and unanimously approved:

Buildings – Andrew Munns

Children and Young Persons - Jun

Fundraising – Melissa Tallack

Outreach – Malcolm Ward

Stewardship – Bob Purser

Footsteps – Alan Sutton

Ministry – Rev Byung Jun Kim

A register of committee members will be kept.

**10/19 CHURCH NOTICE BOARD**

Donald recommended the design of the Notice board to the meeting, without logos which was unanimously approved. As a separate activity, Anne will see if she can recover a .jpg file of the St Peter and St Paul logo from the original creator of the logo.

**11/19 DIRECT DEBIT AND CONTACTLESS SCHEME FOR REGULAR GIVING (DP)**

We have very little choice but to move from a Standing Order scheme to a Direct Debit scheme as part of wider Diocesan changes. This will be hopefully timed to take place in the Autumn to coincide with the giving campaign in September (and we will transfer between the two payment methods between Oct to Dec). An annual increase feature can be built in to ensure giving is kept up to date with less need for campaigns (this would still require approval by the giver). DP asked for approval from the PCC to plan to make the move but is happy to talk to any member of the current scheme who is nervous about switching from Standing Order to Direct Debit. Unanimously approved by the PCC.

Contactless giving was also proposed and recommended by Damian. This would rely on WiFi being provided in the church but there would be many more things that would benefit from WiFi. DP asked if the PCC would support Donald investigating the cost of providing WiFi. Douglas reported that where other churches have introduced contactless payment facilities, giving has increased. On a separate note, Victoria also reported that donations at funerals often get split between the family charity of choice and the church where the service is being held. This matter will be discussed at the Ministry team.

**12/19 COMMITTEE REPORTS**

**Buildings**

Parish rooms insulation – the costs are £500 for insulation material, £500 for new access point and £100 for fitting. The PCC unanimously approved this work as it will help save on electricity bills for the hall and will make the halls warmer in the winter. Anne proposed that this was funded from the remainder of the Ekins Trust grant as warmer halls will greatly benefit the childrens work. Jun will discuss with the Ekins Trust.

Dianne requested the Buildings committee look into the number of heaters that are no longer working.

**Fundraising**

Parish BBQ offer from Damian 1st weekend in August at the Pickard residence (3rd August) 4pm onwards.

**Outreach**

The committee are currently reviewing the information leaflet in church and any proposed changes will be brought to the PCC.

**Stewardship**

All items have been covered in previous discussions in this meeting

**Childrens**

Anne reported that unfortunately Abington Vale did not turn up for their Experience Easter.

**Ministry**

Minutes were made available by Jun and reviewed at the meeting

**Footsteps**

Starting to study Acts mid Sept for 10 weeks at four locations – all details can be found in the minutes.

**13/19 CORRESPONDENCE**

No items of correspondence.

**14/19 ANY OTHER BUSINESS**

Jeanette announced that she would like to step down from Deanery Synod and whilst this would mean also stepping down from PCC, she expressed an interest in continuing to attend PCC. Standing Committee will discuss how to bring report back from Deanery Synod to PCC.

Liz Kelly reported that Abington Park View has donated £100 to the church for all the work that we have done to date with them. Many thanks to Liz and her team for all the work they do at Abington Park View.

A cheque from Celia for £340 from the sale of the ceramic daffodils has been received.

**FORTHCOMING EVENTS**

Summer Fete 22nd June

Standing Committee meeting 10th June 7.30pm at Melissa’s house

Next PCC meeting 8th July

**THE MEETING FINISHED WITH THE GRACE**